

MINUTES OF THE SPECIAL CITY COUNCIL MEETING  
CITY OF BEE CAVE  
December 15, 2014

STATE OF TEXAS           §

COUNTY OF TRAVIS       §

**Present:**

Mayor Caroline Murphy  
Bill Goodwin, Mayor Pro Tem  
Michelle Bliss, Council Member  
Kara King, Council Member  
Marie Lowman, Council Member  
Tom Matzen, Council Member

**City Staff:**

Travis Askey, City Manager  
Patty Akers, City Attorney  
Kaylynn Holloway, City Secretary  
Gary Miller, Police Chief  
Giancarlo Patino, City Engineer  
Lindsey Oskoui, Planning & Development Director  
Katie Griffin, Finance Director

**Call to Order and Announce a Quorum is Present at 6:00 p.m.**

**Citizen Comments**

There were no citizen comments at this time.

**Consider approval of the monthly financial and investment report. (October)**

This item will be considered at the next meeting.

**Discuss and consider action to select a firm for the development of the hike and bike trail connectivity plan:**

**Halff Associates, Inc.**  
**Lee & Associates**

Wayne Cooper of Halff Associates and Amber Rothwell of Lee & Associates made presentations to the Council and answered questions.

Don Walden, Developer, stated that he had experience working with Lee & Associates and recommended them for the connectivity plan.

Steve Albert, 5308 Great Divide, thanked the Council for moving forward with the project. He stated that Halff Associates is a first rate company and have experience with the City of Austin and Bee Cave.

**Discuss and consider action to authorize the City Manager to negotiate a contract with a firm for the development of the hike and bike trail connectivity plan.**

The Council inquired about the projected plan costs from each company. Halff Associates projected costs are \$30,000 to \$35,000. Lee & Associates estimate is \$15,000 plus an additional \$5,000 for an online survey.

**MOTION:** A motion was made by Mayor Pro Tem Goodwin, seconded by Council Member Lowman, to authorize the City Manager to negotiate a contract with Lee & Associates.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin Council Members Bliss, King, Lowman and Matzen  
Voting Nay: None  
Absent: None

The motion carried.

The City Council recessed at 7:18 p.m. and reconvened at 7:27 p.m.

**Reopen above item:**

**MOTION:** A motion was made by Mayor Pro Tem Goodwin, seconded by Council Member Lowman, to clarify the above motion to authorize the City Manager to negotiate a contract with Lee & Associates in an amount not to exceed \$20,000.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin Council Members Bliss, King, Lowman and Matzen  
Voting Nay: None  
Absent: None

The motion carried.

**Discuss and consider action on the Site and NPS pollution control plan for Gateway to Falconhead - Lot 1 and Traffic Improvement Agreement to defer construction of public improvements per Section 30.06.010 of the City of Bee Cave Code of Ordinances. The property is located on 3526 S. RR 620 Bee Cave, Texas 78738.**

City Engineer Giancarlo Patino presented this item.

Ken Satterlee also spoke on this item and fielded numerous questions from the City Council.

Mr. Satterlee agreed to pay 100% (both Phases 1 & 2) up front, inclusive of an amount to be determined for the utility relocation in exchange for a vote in favor of this project. The cost of traffic improvements is \$161,675 without potential relocation of utilities in the ROW. He will also develop a cost analysis on the relocation of utilities which will increase that amount (\$161,675) by "X" number of dollars.

**MOTION:** A motion was made by Mayor Murphy, seconded by Council Member King, to approve the Site and NPS pollution control plan for Gateway to Falconhead, Lot 1, with the Traffic Improvement agreement deferred to construction of public improvements per Section 30.06.010 of the Bee Cave Code of Ordinances; subject to Pad C not receiving a building permit until the shared parking agreement is recorded or sufficient parking is available on adjacent property on Lot 2; subject to the offsite private drainage easement recordation for Lot 2; contingent on the tree replacement fee of \$20,000 being paid; conditioned upon final determination about the decomposed granite trail improvement; approval of the City Attorney's version of the highway improvement and escrow agreement with the amount of \$161,675.00 included into the paragraph at the bottom of page 1; including additional language that any existing utilities need to be surveyed and costs associated with surveying and potential relocation of utilities are the responsibility of the developer; and subject to conveyance of land through the dedication of the right-of-way.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Council Members Bliss, King, Lowman and Matzen  
Voting Nay: Mayor Pro Tem Goodwin  
Absent: None

The motion carried 5-1.

The City Council recessed at 8:59 p.m. and reconvened at 9:03 p.m.

**Discuss and consider action on a Request for Qualifications for the review and update of the City's Comprehensive Plan.**

Planning & Development Director Lindsey Oskoui presented the draft of the request for qualifications for the update of the Comprehensive Plan.

The City Council discussed the contents and suggested a few amendments.

**MOTION:** A motion was made by Council Member King, seconded by Council Member Bliss, to direct Staff to publish the RFQ for the update of the Comprehensive Plan as amended.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin Council Members Bliss, King, Lowman and Matzen  
Voting Nay: None  
Absent: None

The motion carried.

**Discuss and consider action on Resolution No. 2014-07 approving the amended bylaws of the Bee Cave Economic Development Board.**

**MOTION:** A motion was made by Council Member King, seconded by Council Member Bliss, to approve Resolution No. 2014-07 approving the amended bylaws of the Bee Cave Economic Development Board.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin Council Members Bliss, King, Lowman and Matzen  
Voting Nay: None  
Absent: None

The motion carried.

**Discuss and consider action on a Special Event Permit for Revival located at 13308 W. Highway 71, Bee Cave, TX 78738.**

Ms. Oskoui presented this item.

**MOTION:** A motion was made by Council Member Bliss, seconded by Mayor Pro Tem Goodwin, to approve the special event permit for Revival until June 30, 2015.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin Council Members Bliss, King and Matzen  
Voting Nay: Council Member Lowman  
Absent: None

The motion carried 5-1

**Executive Session:**

The City Council closed the Open Session at 9:43 p.m. to convene in Executive Session in the Conference Room.

At this point in the meeting, Mayor Murphy publicly announced that a closed, executive session would be held and identified the section of the Open Meeting Law under which the meeting would be held.

Open Executive Session. Executive session in accordance with the Texas Government Code, Section 551.071 - Consultation with Attorney in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may adjourn into the Conference Room for the executive session.

- Consultation with attorney regarding a strategic partnership in the Extra Territorial Jurisdiction.

The City Council closed the Executive Session at 10:24 p.m. and reconvened in Regular Session in the Council Chambers.

**Adjournment.**

A motion was made by Mayor Murphy, seconded by Mayor Pro Tem Goodwin, to adjourn.

The vote was taken on the motion with the following result:

Voting Aye: Mayor Murphy, Mayor Pro Tem Goodwin, Council Members Bliss, King, Lowman and Matzen  
Voting Nay: None  
Absent: None

The motion carried.

The meeting adjourned at 10:24 p.m.

PASSED AND APPROVED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

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Caroline Murphy, Mayor

ATTEST:

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Kaylynn Holloway, City Secretary